

# WASHINGTON STATE BOARD OF ACCOUNTANCY

## Unapproved Draft - Minutes of a Special Meeting of the Board – Unapproved Draft

<b>Time and Place of Meeting</b>	1:35 p.m. – 2:13 p.m. Wednesday, June 8, 2016 Evergreen Plaza Washington State Board of Accountancy Office 711 Capitol Way South Suite 400 Olympia, Washington
<b>Attendance</b>	Thomas G. Neill, CPA, Chair, Board Member Elizabeth D. Masnari, CPA, Vice Chair, Board Member James R. Ladd, Secretary, Public Member Emily R. Rollins, CPA, Board Member Donald F. Aubrey, CPA, Board Member Favian Valencia, Public Member Bruce L. Turcott, Assistant Attorney General, Board Adviser Charles E. Satterlund, CPA, Executive Director Jennifer Sciba, Deputy Director Kirsten Donovan, Board Clerk
<b>Call to Order</b>	Board Chair, Tom Neill, called the special meeting of the Board to order at 1:35 p.m.  Board Members attended by teleconference.  The Board Chair excused the absence of Ed Jolicoeur, CPA, Board Member, Karen Saunders, CPA, Board Member, and Lauren Jassny, Public Member.
<b>ESHB 2433 Firm Mobility</b>	The Board Chair led the discussion on the new law and the related necessary changes to Board Rules.  The Executive Director thanked Jennifer Sciba, Deputy Director, for her assistance in identifying the rules that required changes. The Executive Director also thanked Bruce Turcott, AAG Board Adviser, for his assistance in drafting the changes.
<b>Rules Review</b>	<u>WAC 4-30-010 Definitions</u>  The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.  The Board directed staff to make minor edits, file the CR-102 with the Office of the Code Reviser combining the proposed changes from these current revisions and the prior agreed upon revisions concerning fiduciary,

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and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-034 Must I respond to inquiries from the board?

The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to file the CR-102 with the Office of the Code Reviser as written for this proposal and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-058 Does the board authorize the use of any other titles or designations?

The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to file the CR-102 with the Office of the Code Reviser with minor edits for this proposal and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-090 Must an out-of-state individual holding a license from another state apply and obtain a Washington state license to hold out and practice in Washington state?

The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to file the CR-102 with the Office of the Code Reviser with minor edits for this proposal and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-110 What are the allowable legal forms of organization and ownership requirements for a CPA firm?

The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to file the CR-102 with the Office of the Code Reviser as written for this proposal and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-112 Must a firm holding a license from another state apply and obtain a Washington state license to hold out and practice in Washington state?

The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to file the CR-102 with the Office of the Code Reviser as written for this proposal and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-114 How do I apply for and maintain a firm license?

The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to file the CR-102 with the Office of the Code Reviser as written for this proposal and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-130 What are the quality assurance review (QAR) requirements for licensed CPA firms?

The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to file the CR-102 with the Office of the Code Reviser as written for this proposal and schedule a public rule-making hearing in conjunction with the Board's July meeting.

WAC 4-30-142 What are the bases for the board to impose discipline?

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The Board Chair presented the CR-101 draft and led the discussion on the proposed revisions.

The Board directed staff to make minor edits, file the CR-102 with the Office of the Code Reviser combining the proposed changes from these current revisions and the prior agreed upon revisions concerning fiduciary, and schedule a public rule-making hearing in conjunction with the Board's July meeting.

**Public Input**

Kimberly Scott stated that the WSCPA has no statements at this time.

**Executive and/or  
Closed Session with  
Legal Counsel**

A closed session was held regarding litigation which is not subject to the Open Public Meeting Act under RCW 42.30.140(3).

**Adjournment**

The Board meeting adjourned at 2:13 p.m.

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Secretary

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Chair

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Vice-Chair

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Member

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Member

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Member

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Member

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Member

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Member