

**WASHINGTON STATE BOARD OF ACCOUNTANCY
REGULAR BOARD MEETING AGENDA**

Date, Time: Tuesday, April 21, 2009 – Regular Board Meeting – 9:00 a.m.
Location: The Doubletree Hotel Seattle Airport
Cascade 13 Room
18740 International Boulevard
SeaTac, Washington (206) 246-8600
Notices: 9:00 a.m. Rules Hearing

Chair Introductions/Special Notices

PUBLIC RULE-MAKING HEARING – 9:00 a.m.

Attachments at tab:

- 1. Public Rule-Making Hearing Script A
- 2. Rule Under Consideration - WAC 4-25-530 Fees..... B
- 3. Written Stakeholder Comments

CONSENT AGENDA

- 1. Minutes – January 27, 2009, Regular Board MeetingC
- 2. Request Review Committee Report – Robin Clark, CPA, ChairD

REGULAR MEETING AGENDA

- 3. Rules Review
 - a. Board Deliberation on proposed rule considered at public rule-making hearing -
See listing above under Public Rule-Making Hearing – Item 2.
 - b. WAC 4-25-830 E
 - c. WAC 4-25-831 F
 - d. Other
- 4. Reinstatement
 - a. General Discussion regarding Board involvement in reinstatement
 - b. Gordon H. FlattumG
 - c. George D. GehrettH
 - d. H. Richard Dennison.....I
- 5. NASBA
 - a. Recommendations for Board of Director PositionsJ
 - b. Western Regional Meeting.....K
 - c. Update

The Board of Accountancy schedules all public meetings at barrier free sites. Persons who need special assistance, such as enlarged type materials, please contact the Board's Americans with Disabilities Act contact person:

Cheryl Sexton, Washington State Board of Accountancy
PO Box 9131, Olympia, WA 98507-9131
360/664-9194 Voice 360/664-9190 Fax

800/833-6388 (TT service) 800/833-6385 (Telebraille service)
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WASHINGTON STATE BOARD OF ACCOUNTANCY
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- 6. Legal Counsel’s Report
- 7. Chair’s Report
- 8. Committee Reports
 - a. Compliance Assurance Oversight – Fred Shanafelt, CPA, Chair – *Update*
 - b. CPA Exam Liaison - Robin A. Clark, CPA – *No Report*
 - c. CPE – Ronald Sabado, CPA, Chair - *No Report*
 - d. Education Rule Review – Ronald Sabado, CPA, Chair – *No Report*
 - e. Legislative Liaison – Edwin Jolicoeur, CPA, Chair – *Update*
 - i. Technical Correction – Senate Bill 5434; House Bill 1518
 - ii. Confidential Records – Senate Bill 5435; House Bill 1573
 - iii. Estate Distribution Documents – Substitute Senate Bill 5343; House Bill 1331
 - iv. Prevent or Reduce Owner-Occupied Foreclosure Program –
 Engrossed Senate Bill 6033L
 - f. Outreach – Ronald Sabado, CPA, Chair – *No Report*
 - g. Qualifications – *No report*
 - h. Quality Assurance Review (QAR) – Mark W. Pearson, CPA, Co-Chair – *Update*
 - i. Request Review – Robin Clark, CPA, Chair – *See Consent Agenda – Vote*
 - j. Rule Review Task Forces
 - i. QAR – Mark W. Pearson, CPA, Chair – *Update*
 - ii. Electronic Records – Donald F. Aubrey, CPA, Chair.....M
 - iii. Experience – Robin A. Clark, CPA, Chair – *No Report*
- 8. Executive Director’s Report
 - a. Meeting with Board Officers – *Report*N
 - b. CPE Extensions (16 hours and under) - *Update*
 - c. Investigations & Administrative Sanctions/Investigation Statistics - *Update*O
 - d. Status of Online Services – *Update*
 - e. Meeting with New Oregon Executive Director – *Update*
 - f. BudgetP
 - g. WBOA-News - *Update*
 - h. Other
- 9. Executive Session with Legal Counsel
 - a. Pending and Potential Litigation
- 10. Public Input - To ensure the public has an opportunity to address its concerns and the Board has an opportunity to ask questions of the public. Individual speakers will be provided 10 minutes each.

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PROPOSED RULE MAKING

CR-102 (June 2004)

(Implements RCW 34.05.320)

Do NOT use for expedited rule making

Agency: Board of Accountancy

<input checked="" type="checkbox"/> Preproposal Statement of Inquiry was filed as WSR 09-03-044 ; or	<input checked="" type="checkbox"/> Original Notice
<input type="checkbox"/> Expedited Rule Making--Proposed notice was filed as WSR _____; or	<input type="checkbox"/> Supplemental Notice to WSR _____
<input type="checkbox"/> Proposal is exempt under RCW 34.05.310(4).	<input type="checkbox"/> Continuance of WSR _____

Title of rule and other identifying information: (Describe Subject) WAC 4-25-530 Fees

Hearing location(s):

Cascade 13 Room
The Doubletree Hotel Seattle Airport
18740 International Boulevard
SeaTac, Washington

Date: April 21, 2009 Time: 9:00 a.m.

Submit written comments to:

Name: Richard C. Sweeney, Executive Director
Address: PO Box 9131
Olympia, WA 98507-9131
e-mail cheyls@cpaboard.wa.gov
fax (360)664-9190 by (date) April 13, 2009

Assistance for persons with disabilities: Contact

Cheryl Sexton by April 13, 2009

TTY (800) 833-6384 or (360) 664-9194

Date of intended adoption: April 21, 2009

(Note: This is NOT the effective date)

Purpose of the proposal and its anticipated effects, including any changes in existing rules: To increase the section fees charged to candidates applying to take the Uniform Certified Public Accountant (CPA) examination.

Reasons supporting proposal:

Prometric, the vendor providing testing centers used to administer the computer based CPA exam have notified the Board of a forthcoming increase of its hourly fee to \$24.80 from \$23.85, a 4% increase.

The fee increase will become effective with ATTs (Authorizations to Test) submitted August 16, 2009. The Board must therefore increase the fees it charges for the administration of the CPA examination to adequately pay all costs.

Statutory authority for adoption: RCW 18.04.065;
RCW 18.04.105(3)

Statute being implemented: RCW 18.04.065;
RCW 18.04.105(3)

Is rule necessary because of a:

Federal Law?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Federal Court Decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
State Court Decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If yes, CITATION:

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER STATE OF WASHINGTON FILED
DATE: <u>March 06, 2009</u>
TIME: <u>2:12 PM</u>
WSR 09-07-021

DATE
March 6, 2009

NAME (type or print)
Richard C. Sweeney

SIGNATURE

TITLE
Executive Director

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters:

None

Name of proponent: (person or organization) Washington State Board of Accountancy - Government
AICPA - Private; NASBA - Private; Prometric - Private

- Private
 Public
 Governmental

Name of agency personnel responsible for:

Name	Office Location	Phone
Drafting..... Richard C. Sweeney	PO Box 9131, Olympia, WA 98507-9131	(360) 586-0163
Implementation.... Richard C. Sweeney	PO Box 9131, Olympia, WA 98507-9131	(360) 586-0163
Enforcement..... Richard C. Sweeney	PO Box 9131, Olympia, WA 98507-9131	(360) 586-0163

Has a small business economic impact statement been prepared under chapter 19.85 RCW?

Yes. Attach copy of small business economic impact statement.

A copy of the statement may be obtained by contacting:

Name:

Address:

phone () _____

fax () _____

e-mail _____

No. Explain why no statement was prepared.

The proposed rule will not have more than minor economic impact on business

Is a cost-benefit analysis required under RCW 34.05.328?

Yes A preliminary cost-benefit analysis may be obtained by contacting:

Name:

Address:

phone () _____

fax () _____

e-mail _____

No: Please explain: The Board of Accountancy is not one of the agencies required to submit to the requirements of RCW 34.05.328.

AMENDATORY SECTION (Amending WSR 08-14-152 and 08-15-018, filed 7/1/08 and 7/8/08, effective 8/1/08 and 8/8/08)

WAC 4-25-530 Fees. The board shall charge the following fees:

- | | | |
|------|---|--------|
| (1) | Initial application for individual license, individual license through reciprocity, CPA firm license (sole proprietorships with no employees are exempt from the fee), or registration as a resident nonlicensee firm owner | \$330 |
| (2) | Renewal of individual license, CPA-Inactive certificate, CPA firm license (sole proprietorships with no employees are exempt from the fee), or registration as a resident nonlicensee firm owner . | \$230 |
| (3) | Application for CPA-Inactive certificateholder to convert to a license | \$0 |
| (4) | Application for reinstatement of license, CPA-Inactive certificate, or registration as a resident nonlicensee owner | \$480 |
| (5) | Quality assurance review (QAR) program fee (includes monitoring reviews for up to two years) | |
| | Firm submits reports for review | \$400 |
| | Firm submits a peer review report for review | \$60 |
| | Firm is exempted from the QAR program because the firm did not issue attest reports | \$0 |
| (6) | Late fee | \$100 |
| (7) | Amendment to firm license except for a change of firm address (there is no fee for filing a change of address) | \$35 |
| (8) | Copies of records, per page exceeding fifty pages | \$0.15 |
| (9) | Computer diskette listing of licensees, CPA-Inactive certificateholders, or registered resident nonlicensee firm owners | \$75 |
| (10) | Replacement CPA wall document | \$50 |
| (11) | Dishonored check fee (including, but not limited to, insufficient funds or closed accounts) | \$35 |

(12) CPA examination. Exam fees are comprised of section fees plus administrative fees. **The total fee is contingent upon which section(s) is/are being applied for and the number of sections being applied for at the same time.** The total fee is the section fee(s) for each section(s) applied for added to the administrative fee for the number of section(s) applied for.

(a) Section fees:

(i)	Auditing and attestation	\$(226.28) <u>230.55</u>
(ii)	Financial accounting and reporting	\$(214.35) <u>218.15</u>
(iii)	Regulation	\$(190.50) <u>193.35</u>
(iv)	Business environment and concepts	\$(178.58) <u>180.95</u>

(b) Administrative fees:

(i)	First-time candidate - Four sections	\$132.95
(ii)	First-time candidate - Three sections	\$119.10
(iii)	First-time candidate - Two sections	\$104.70
(iv)	First-time candidate - One section	\$90.30
(v)	Reexam candidate - Four sections	\$130.75
(vi)	Reexam candidate - Three sections	\$111.40
(vii)	Reexam candidate - Two sections	\$91.50
(viii)	Reexam candidate - One section	\$71.60
	National Association of State Boards of Accountancy candidate data base investigation fee for exam applications submitted without the applicant's Social Security number	\$70

Note: The board may waive late filing fees for individual hardship including, but not limited to, financial hardship, critical illness, or active military deployment.

NASBA

National Association of State Boards of Accountancy

150 Fourth Avenue North ♦ Suite 700 ♦ Nashville, TN 37219-2417 ♦ Tel 615/880-4200 ♦ Fax 615/880/4290 ♦ Web www.nasba.org

March 9, 2009

To Executive Directors:

You should have received a letter dated January 9, 2009 from Craig Mills, Bill Burnham and Joe Cote regarding candidate examination fees. The purpose of this letter is to describe how those candidate fees will be implemented in 2009.

As we previously committed, candidate fees will not change any more frequently than once each year.

The new schedule of testing fees will be the following:

AICPA	\$95.00 per section (no change from current fee per section)
NASBA	\$18.00 per section (no change from current fee per section)
Prometric	\$24.80 per test hour (increase from the current fee of \$23.85 per hour), plus \$ 5.95 per section (no change from current fee per section)

As has been explained previously, because the AICPA and Prometric will be paid their increased fees based on when a candidate tests and not when the board (or its designee) submits its Authorizations to Test (ATTs) to the National Candidate Database (NCD), a dilemma is created. NASBA has agreed to manage the financial consequences of this dilemma, by allowing boards (or their designees) to pay the increased fees effective with ATTs submitted on or after a specific date. In order for NASBA to do this while minimizing its financial carrying costs, the effective date for ATTs must be moved in advance of the announced effective date of the fee increases. The above fee increases will be paid to the AICPA and Prometric for candidates testing on or after January 1, 2010.

It would not be equitable to have only one effective date for all boards because of the differing lengths of Notices to Schedule (NTSs). Most jurisdictions have an NTS that is valid for six months. However, seven jurisdictions have selected shorter or longer NTS validity periods (TX – 90 days; CA, LA & UT – 9 months; ND, SD & VA – 12 months). If a single effective date was set based on a six-month NTS, candidates in Texas would be at a disadvantage while candidates in the other six jurisdictions would benefit unfairly. As a result, we have adopted an implementation plan that sets due dates for ATTs related to the length of each jurisdiction's NTS life.

We selected either the 15th (if it falls on a Saturday) or the first Saturday after the 15th of the month as we did in 2007 and 2008. We chosen to use a Saturday as the effective date because we found in 2006 using a week day created a larger cutoff and reconciliation problem for the Gateway.

The end result is the following schedule of effective dates:

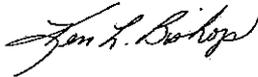
Texas (90-day NTS) – September 19, 2009
California, Louisiana, and Utah (9-month NTS) – June 20, 2009

North Dakota, South Dakota and Virginia (12-month NTS) – May 16, 2009
All other boards (6-month NTS) – August 15, 2009

What this means is that any ATT submitted on or after the above dates will be subject to the new fees. Invoice jurisdictions (40, including all 32 CPAES jurisdictions) will have to begin collecting these fees in advance of the above dates so that they will have collected the proper fees from the candidates whose ATTs they submit on or after the above dates. Coupon jurisdictions (15) will not have the same problem although, they will want to notify candidates that any coupons the candidates receive for ATTs submitted on or after the above dates will be at the increased fees.

If you have any questions about the plan, please let us know.

Sincerely,



Ken L. Bishop
Senior Vice President
Director of CPA Examination Operations



PROMETRIC



January 9, 2009

Dear State Board Chair/President and Executive Director:

This letter will officially communicate information regarding changes in candidate fees for the Uniform CPA Examination. The CBT Steering Group (CSG) continues to attempt to maintain stability in candidate fees from year to year. We are happy to report in this letter that the only change in fees to be implemented in the next year will be a small Cost of Living Allowance (COLA) adjustment to Prometric's fee. The details follow.

Prometric Fees

Due to a cost of living adjustment, Prometric's hourly fee will be increasing to \$24.80 (from \$23.85, a 4% increase). The CBT Services Agreement provides Prometric with a COLA every two years. The \$5.95 security fee per exam section remains the same.

NASBA and AICPA Fees

The NASBA and AICPA fees per examination section recently increased to \$18 and \$95, respectively. We also previously announced that NASBA's fee would be \$18 per section and the AICPA's fee would be \$95 per section for next year as well.

Consistent with our contractual obligation to use our best efforts to provide two years' advance notice of NASBA and AICPA fee increases, we are now announcing that NASBA's and AICPA's per section fees will remain at \$18 and \$95, respectively, as of January 1, 2011.

Implementation Schedule

NASBA will provide information under separate cover explaining the implementation schedule for candidate fees.

The table at the top of the next page summarizes the 2009-2011 fees

	NASBA Section Fee	AICPA Section Fee	Prometric Hourly Fee	Prometric Identity Fee
2009	\$18.00	\$95.00	\$24.80	\$5.95
2010	\$18.00	\$95.00	\$24.80	\$5.95
2011	\$18.00	\$95.00	TBD	TBD

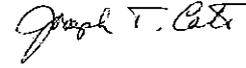
Sincerely,



Craig N. Mills
AICPA Executive Director,
Examinations



William Burnham
Prometric Vice President,
Financial Market Segment



Joseph T. Cote
NASBA Chief Operating Officer

WASHINGTON STATE BOARD OF ACCOUNTANCY

Unapproved Draft - Minutes of a Meeting of the Board - Unapproved Draft

Time and Place of Meeting	9:05 a.m. – 3:15 p.m. Tuesday, January 27, 2009 The Doubletree Hotel Seattle Airport, Evergreen 4 Room 18740 International Boulevard SeaTac, Washington
Attendance	Edwin G. Jolicoeur, CPA, Chair Laurie J. Tish, CPA, Secretary Donald F. Aubrey, CPA, Board Member Robin A. Clark, CPA, Board Member Robert G. Hutchins, Public Board Member Mark W. Pearson, CPA, Board Member Ronald D. Sabado, CPA, Board Member Richard C. Sweeney, CPA, Executive Director Thomas J. Sadler, CPA, Deputy Director Diane M. Bren, CPA, Assistant Director of Operations and Investigations Cheryl M. Sexton, Executive Advisor
Call to Order	Edwin G. Jolicoeur, Chair, called the meeting to order at 9:05 a.m.
Consent Agenda	The Board unanimously approved the following items on the consent agenda as presented: <ul style="list-style-type: none">• Minutes of the October 17, 2008, Annual Board Meeting• Request Review Committee Report
Agency Request Legislation	<p>The Executive Director provided an overview of the proposed legislation the agency is requesting the 2009 Washington State Legislature to adopt:</p> <p><u>Confidential Records – Senate Bill 5435; House Bill 1573</u> The Executive Director emphasized that the proposed changes to RCW 18.04.405 do not change the agency’s procedures related to public disclosure. The amendments are only intended to protect the confidential financial information of clients and CPAs provided to the Board.</p> <p><u>Technical Correction – Senate Bill 5434; House Bill 1518</u> Board staff provided the Board with a proposed modification from the Independent Business Association. The Board did not support this modification.</p> <p>The Chair asked for comments from the public in attendance. The Washington Society of CPAs (WSCPA) supported the</p>

legislation. Both the WSCPA and Gerald Miller stated the proposed modification from the Independent Business Association was not necessary and would just make the legislation more difficult to pass.

Board staff will keep Board members advised of status of the legislation.

NASBA

Vice Chair Recommendation for 2009-2010

The National Association of State Boards of Accountancy's (NASBA) Nominating Committee is calling for recommendations(s) for Vice Chair of NASBA for the 2009-2010 year. Recommendation(s) are due to the Nominating Committee no later than February 26, 2009.

Ed Jolicoeur advised the Board he is a member of NASBA's nominating committee and would take a neutral position and would not sign any correspondence from the Board.

Laurie Tish introduced recommendations received thus far. The Board supported the nomination of Michael Daggett of Arizona for the NASBA position. Board staff will prepare a recommendation letter to NASBA's Nominating Committee for Gerald Ryles' signature.

Laurie pointed out that individual Board members may provide their own recommendations to the Nominating Committee.

Update

Laurie Tish reported that NASBA's Western Regional meeting will be held in Oklahoma City, Oklahoma June 3-5, 2009. NASBA will fund Ed Jolicoeur and Laurie Tish's attendance. NASBA scholarships are available to states with travel restrictions for the Executive Director and one Board member.

Thomas Sadler provided an update on the following NASBA activities/issues:

- International accounting standards
- Multi-jurisdictional enforcement

Rich Jones, WSCPA President and CEO, conveyed conflict of interest and objectivity concerns raised by state society presidents concerning NASBA's duties in maintaining the National Registry of CPE Sponsors and hosting of the September 2009 National CPE Expo.

**Legal
Counsel's
Report**

The Board's legal counsel, Mary M. Tennyson, Senior Assistant Attorney General was unable to attend the Board meeting.

**Update on
Outstanding
Litigation**

The Executive Director provided the Board with an update on the outstanding litigation against the Board and outstanding public records requests. The Executive Director reported he has submitted a supplemental budget request to the Governor to fund the defense of the litigation.

Chair's Report

Board Officers Meeting

The Board officers met with the Executive Director on January 13, 2009. Mark Pearson attended the meeting also.

CPE Weather Related Extension

The Executive Director contacted the Board Chair regarding licensees and certificate holders impacted by the severe inclement weather and hazardous travel conditions during December. About 300 individuals were not able to attend and complete continuing professional education for which they were previously enrolled. The Chair reported that he agreed with the Executive Director's plan to authorize weather-related CPE extensions through January 31, 2009 to complete up to 16 hours of CPE for those individuals who had a reporting deadline of December 31, 2008.

**Compliance
Assurance
Oversight
Committee**

Fred Shanafelt, Chair of the Compliance Assurance Oversight Committee provided a written report to the Board. Mr. Shanafelt plans to meet with the WSCPA in early February.

**CPA Exam
Liaison
Committee**

Robin Clark, Committee Chair, reported on the following:

CPA Exam Administration

The contract with CASTLE Worldwide for CPA exam administration expires December 31, 2009. Robin and staff are beginning the contracting process.

Examination Fees

Due to a cost of living adjustment, Prometric's hourly fee will increase to \$24.80 per hour (from \$23.85, a 4% increase). In anticipation of the fee increase and to start the rule-making process, the Executive Director filed a CR-101 (Preproposal Statement of Inquiry) on January 13, 2009. Robin presented a draft CR-102 (Proposed Rule-Making) and proposed amendment to the Board's fee rule (WAC 4-25-530). The Board directed staff

to file the CR-102 and proposed amendments as drafted. The Board will hold a rule-making hearing on April 21, 2009, immediately preceding the Board meeting.

**CPE
Committee**

No report.

**Education Rule
Review
Committee**

Ronald Sabado, Committee Chair reported on the following:

Testimony before Legislative Workgroup

The Washington State Legislature formed a workgroup to look at the Washington Assessment of Student Learning (WASL). Diversity groups from around the State testified before the legislative workgroup. The Executive Director and Ron listened to the testimony.

Model Uniform Accountancy Act (UAA) Rules 5-1 and 5-2

The Board approved Ron's request to work with staff to draft amendments to the Board's education rule (WAC 4-25-710) to align the rule with the UAA. The amendments may specify coursework under the accounting concentration. Ron and the Executive Director will draft a CR-101 (Preproposal Statement of Inquiry) to begin the rule-making process. Ron emphasized that this is not a short term project. The project will include meetings with stakeholders (such as schools, firms, WSCPA) and will extend beyond June 30, 2009.

120—150 Hour Education

NASBA's July 2008 draft Education and Licensure Requirements for Certified Public Accountants: *A Discussion Regarding Degreed Candidates Sitting for the Uniform CPA Examination with a Minimum of 120 Credit Hours (120-Hour Candidate) and Becoming Eligible for Licensure with a Minimum of 150 Credit Hours (150-Hour Candidate)* is available to provide a forum for discussion. NASBA is monitoring the issue closely.

**Legislative
Liaison
Committee**

Joint Legislative Audit & Review Committee (JLARC) Report

The Executive Director provided the Board with a summary of JLARC's December 16, 2008 "Review of Boards and Commissions: Pre-Audit Report." This report lists the 470 boards and commissions the Governor referred to in her 2009 inaugural address. The Executive Director also advised the Board of expected legislation sponsored by the Governor to consolidate the Board of Accountancy into the Department of Licensing. The Board Chair, Vice Chair, and Secretary submitted a letter to the Governor expressing general opposition to the consolidation effort.

House Bill 1331; Senate Bill 5343

Judy Love of the WSCPA provided the Board with an update on the proposed legislation allowing CPAs to gather information for the preparation of estate distribution documents.

**Outreach
Committee**

The Executive Director reported on his outreach efforts since the October 2008 Board meeting:

- Meeting with North Seattle Community College accounting faculty and students
- Day with Olympia High School accounting students

The River Ridge High School program made a previous request for the Executive Director to spend a day with its students.

**Qualifications
Committee**

No report.

**Quality
Assurance
Review (QAR)
Committee**

Mark Pearson, QAR Committee Co-Chair, reported on the results of the QAR Committee's November 16, 2008, meeting. The Committee is considering the following changes to the program:

- The Committee would like reviewer access to workpapers of any follow-up report after the second unacceptable report.
- The Committee should have appropriate authority to direct which report from those prepared during the review period is selected for review.
- The Committee believes that the complexity of auditing in today's environment suggests that providers of audit services should undergo peer review rather than the current QAR program. The Committee suggested that the Executive Director clarify that the WSCPA had sufficient resources to provide the peer review services for audits if the QAR program is modified to exclude the review of audits.

**Request
Review
Committee**

The following report was approved under the consent agenda:

CPE Extensions – The Board has received several extension requests where the CPE deficiency is more than 16 CPE credit hours since the October 2008 Board meeting. However, none of the requests have been approved or denied yet.

Firm Names – The Executive Director and a Consulting Board member approved the following firm names since the October 2008 Board meeting:

1. DPF Accounting Solutions
2. Dixon Hughes PLLC
3. Crowe Horwath LLP
4. Finley, Marx & Martin LLC
5. Baker Tilly Virchow Krause, LLP
6. Pacific Northwest Consultants, LLC
7. NDB Accountants & Consultants LLP
8. Artistic Accounting PLLC
9. 2-20 Consulting, LLC

Late Fee Waivers – The Board did not receive any late fee waiver requests since the October 2008 Board meeting.

Professional/Education Organization – Recognition Requests – Since October 2008, the Board received one request for recognition as an educational organization for purposes of obtaining lists of individual CPAs from “Estate Planning Council of Portland.” The Executive Director and a Consulting Board Member from the Request Review Committee granted this request.

**Rule Review
Task Forces**

QAR

Mark Pearson reported the task force will review the application of the current year’s changes to determine if the QAR Committee proposals were sufficient or if further changes are needed.

Electronic Records

Donald Aubrey reported that the task force consists of five practitioners, two litigation attorneys, Robert Hutchins, Board Member, and himself. The Task Force is reviewing Board rule WAC 4-25-640 (What are the requirements concerning records and client confidential information?) and the AICPA’s Rule 501. The Task Force met and put together some recommendations. The Task Force may recommend splitting WAC 4-25-640 into two rules. Don will put the recommendations together into draft rules and present the draft rules to the Task Force with the goal of bringing a proposal to the next Board meeting.

Experience

Robin Clark reported the verifying CPA is the Achilles heel in the process. Board Members suggested providing helps for the verifying CPAs and tightening the requirements without increasing liability. Thomas Sadler, Diane Bren and Robin will meet.

**Executive
Director's
Report**

Meeting With Board Officers

The Executive Director gave an overview of topics covered at the January 13, 2009, meeting with Board officers.

CPE Extensions (16 hours and under) – The Executive Director estimated he had received 53 weather-related CPE extensions since the October 2008 Board meeting. The WSCPA expressed its appreciation to the Board for its consideration of the weather-related CPE accommodation and conveyed that those taking advantage of the extension were very appreciative.

Investigation Management Report – The Executive Director presented the “Case Status Report” and the “Activity Analysis of Administrative Violations Report” for the Board’s review. The Executive Director complimented enforcement staff for their negotiation skills and efforts.

Status of Online Services and Web Site Redesign

The agency’s redesigned web site launched January 16, 2009. The agency has received nothing but positive feedback. The Small Agency Initiative Committee withdrew funding for the development of the Board’s online license payment system; however, the Executive Director is seeking full funding through the Governor’s 2009-2011 budget proposal. The Executive Director is also exploring other options.

Personnel Changes

On November 16, 2008, Sandra Shoemaker left Board staff for a new position with the State Auditor’s Office. The Board Chair signed a letter of appreciation to Sandy from the Board.

Renewal Issues

The Executive Director discussed the practice of licensees and certificateholders retiring their licenses/certificates due to CPE deficiency. Board staff recommended that the Board’s rule review task force consider connecting a minimum time element to the retirement option.

Recurring Canadian Issues -

The Executive Director is continuing his research on several recurring Canadian issues Board staff is encountering.

Rules Review

The Executive Director reported the comprehensive review of all Board rules will not be completed prior to June 30, 2009.

WBOA-News – As of January 27, 2009, 1,361 individuals have subscribed. This is a net increase of 65 individuals (5%) since October 17, 2008.

Public Input During the meeting, the Board heard comments from Gerald Miller representing the Washington Association of Accountants (WAA) and from Judy Love and Rich Jones representing the Washington Society of CPAs (WSCPAs).

Executive Session With Legal Council At 2:00 p.m., the Board adjourned into executive session to discuss pending and potential litigation. The Board did not take any action.

Adjournment The Board adjourned at 3:15 p.m.

From: aholt@nasba.org
Cc: acox@nasba.org
Subject: Request for Director at Large and Regional Directors
Date: Tuesday, March 24, 2009 9:26:02 AM

TO: State Board Chairs/Presidents, Executive Directors, Board of Directors, Board of Accountancy Members and NASBA Associates:

On behalf of Nominating Committee Chair, Samuel K. Cotterell, I am sending this request for recommendations for the NASBA Board of Director positions. At this years 2009 Eastern Regional Meeting, the NASBA Nominating Committee will select 3 Directors at Large and 8 Regional Directors.

Directors at Large are elected for a three-year term and may serve a maximum of two terms, plus any unexpired terms.

Regional Directors are elected for one-year terms and may serve a maximum for three terms. All Regional Directors must be Delegates of their State Board of Accountancy at the time of or within six months prior to their election or board appointment.

If your are interested please notify your State Board Executive Director or State Board Chair/President and send letter of recommendation(s) AND biographical information to Sam Cotterell, Nominating Committee Chair, NASBA, 150 Fourth Avenue, North, Suite 700, Nashville, TN 37219 or e-mail to aholt@nasba.org. Deadline to receive is May 26, 2009. Please contact me if you have further questions.

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