

**CPA License or CPA-
Inactive Certificate
Reinstatement
Application**

**Board of Accountancy
Washington State**



FEE: \$480

PERSONAL INFORMATION

Applying as (check one): CPA License Reinstatement CPA-Inactive Certificate Reinstatement

Full Name: _____

Lapsed #: _____

Mailing Address (including city, state, zip code, country):

Daytime Phone: (____) _____

Email Address: _____

Date of Birth: _____

OTHER STATE INFORMATION

Do you have or have you applied for a license, certificate or permit to practice in any other state or foreign jurisdiction? Yes No
If yes please list below

State/Foreign Jurisdiction: _____ License/Certificate Number: _____

State/Foreign Jurisdiction: _____ License/Certificate Number: _____

CERTIFICATION SECTION

Only to be completed if suspended or revoked

I certify that I have submitted:

- Written substantiation of the reasons constituting good cause for the reinstatement.
- Two supporting recommendations, under penalty of perjury, from licensees who have personal knowledge of your activities since the suspension or revocation were imposed.
- Other required information to support my compliance with the applicable Board order.

GOOD CHARACTER

Please check the appropriate answer for the following questions. Attach separate page(s) explaining any "yes" answers:

- | | YES | or NO |
|---|--------------------------|--------------------------|
| • Since your last valid status have you been convicted of a felony?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| • Since your last valid status have you been convicted of a crime involving dishonesty? | <input type="checkbox"/> | <input type="checkbox"/> |
| • Since your last valid status have you been issued an order, sanction, or modification of a license, certificate, permit or practice rights by the SEC, PCAOB, IRS, AICPA, GAO, OIG, or any other federal regulatory or oversight agency or federal standards setting body, or another state board of accountancy for any cause other than failure to pay a professional license fee by the due date or failure to meet the CPE requirements of another state board of accountancy or revoked? | <input type="checkbox"/> | <input type="checkbox"/> |
| • Since your last valid status have charges been filed by or have you been notified of an investigation undertaken by the SEC, PCAOB, IRS, AICPA, GAO, OIG, or any other federal regulatory or oversight agency or federal standards setting body, another state board of accountancy, or state taxing, insurance or securities regulatory body regarding a prohibited act that would be a violation of board ethical or technical standards?..... | <input type="checkbox"/> | <input type="checkbox"/> |

CERTIFICATION SECTION

I certify that:

- The information on this form is true and correct.
- I have not used the title CPA, CPA-Inactive or held out in the practice of public accounting since my credential has been lapsed. Submit a statement in writing if you cannot check this box.
- I fully complied with the appropriate CPE requirements and have attached a summary and copies of all of my CPE documentation.

Signature: _____

Date: _____

Make checks payable to: Washington State Board of Accountancy.

All fees must be in U.S. currency and drawn on a bank with a U.S. bank affiliate listed on the face of the check or money order.

Mail To: PO Box 43113, Olympia, WA 98504-3113

Contact: (360) 753-2586

Physical: 1110 Capitol Way Suite 260, Olympia WA 98501

Email To: customerservice@cpaboard.wa.gov

THE BOARD ADVISES YOU TO KEEP DETAILED COPIES OF ALL DOCUMENTATION SUBMITTED FOR YOUR RECORDS.

Please be advised: The Washington State Board of Accountancy is required to comply with the Public Records Act, Chapter 42.56 RCW. The information you submit to the Board may ultimately be subject to disclosure as a public record.

**Continuing Professional
Education (CPE)
Summary Worksheet**

Board of Accountancy

Washington State



Name: _____

List each CPE course on this worksheet, that meets the CPE requirements to reinstate, and submit it with the **COPIES** of acceptable documentation.
Write the Item # on the copy of the acceptable documentation you submit. Please note, these copies will not be returned to you.

(PLEASE PRINT OR TYPE)

#	Date of Completion	Sponsoring Organization	Course Title	Participant Credit		Instructor Credit (max 72)		WA Ethics
				Tech	Non-Tech	Tech	Non-Tech	
#1			BOARD APPROVED WASHINGTON ETHICS COURSE					4
#2								
#3								
#4								
#5								
#6								
#7								
#8								
#9								
#10								
Totals								Total of All Hours

- Licensees are limited to 24 non-technical CPE credit hours.
- A maximum of 72 CPE credit hours are allowed for preparation and presentation during each CPE reporting period for Instructional Credit.
- Licensees and Certificateholders are required to complete 4 CPE hours in Board approved ethics applicable to the practice of public accounting in Washington State.

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